



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 633D AIR BASE WING  
JOINT BASE LANGLEY-EUSTIS VA

OCT 04 2013

OFFICE OF THE COMMANDER  
125 Mabry Avenue  
Joint Base Langley-Eustis VA 23665-2522

MEMORANDUM FOR JOINT BASE LANGLEY-EUSTIS (JBLE) ASSIGNED PERSONNEL  
AND ASSOCIATE UNITS

SUBJECT: Supervision of Children

1. The purpose of this memorandum is to establish policy under which children residing on Langley AFB and Fort Eustis may be left alone to care for themselves. Establishment of this policy is in accordance with Department of Defense Instruction 6060.3, *School-Age Care Program*, and USAF/CVA Memorandum dated 30 August 2004. Failure to comply with this policy may result in intervention by civilian and base authorities or other community agencies as well as administrative and/or judicial action, as appropriate.
2. The attached Youth Supervision Guidelines list the home-alone policy for children of various ages and situations. If an unsupervised child is discovered in violation of this policy, then a reasonable suspicion may exist that the child is being neglected and a referral may be made to the Family Advocacy Program. Additionally, violations of this policy may be used in determining whether an enforcement action is required or as substantiation of child maltreatment and/or neglect.
3. Adherence to this policy memorandum represents the minimum requirements for parental supervision within JBLE. The ultimate responsibility for the safety, care, well being, and behavior of dependent children will always remain with the parents/legal guardians, whether physically present or not. The primary goal of this policy is to educate parents and ensure the safety of children throughout JBLE.
4. This policy supersedes all previous youth supervision policies.

A handwritten signature in black ink, appearing to read "John J. Allen, Jr.", is positioned above the typed name.

JOHN J. ALLEN, JR., Colonel, USAF  
Commander

Attachment:  
JBLE Youth Supervision Guide